

Bay Area Glass Institute **Move** General Requirements for New Location

1. 5000 to 6000 square feet of space, the exact amount of space is dependent upon the rent amount
2. Office area of about 800-1000 square feet, two offices, meeting room and gallery space
3. Total Rent; as affordable as possible.
4. Single floor, storage can be on the a 2nd floor but not ideal.
5. High ceilings.
 - For hot shop, 16 foot is ideal.
 - For fusing/flamework, 10 foot is probably minimum.
6. Combined men's/women's bathroom. (Ideally we would have separate bathrooms.)
7. Space outside of building for 10x20 equipment pad to hold, Propane, Oxygen, compressor.
8. 15 parking spaces dedicated to us on site, with additional overflow on the street.
9. 400A 120/240V 3 phase electrical service.
10. Natural Gas service.
11. Large roll up door to move equipment in and out of shop and for ventilation.
12. Natural light (like skylights) would be a nice extra.
13. AC/Heat in the office area, no air exchange with shops.
14. Location.
 - In San Jose, so we can keep our grant money.
 - Preferably near downtown, not at the extreme north east or south sides of SJ.
 - We would love to be in the museum district or SOFA area.
 - Easy freeway access, not down at the end of Almaden Valley.
 - We need to consider commute traffic to avoid congested areas.
15. Unique Building Character would be nice.
 - Old brick building would be great.
 - Another old cannery or factory type building with great with the vaulted ceilings with windows would be cool.
16. Concrete walls and floors (flame resistance) in hot shop are nice feature and will eliminate the need to fireproofing.
17. Floor drains in hot shop, cold working would be a nice feature.
18. Kitchen area, for fridge/sink/microwave would be a nice feature.

